

# Registration and Documentation of Forcibly Displaced Persons in Uganda

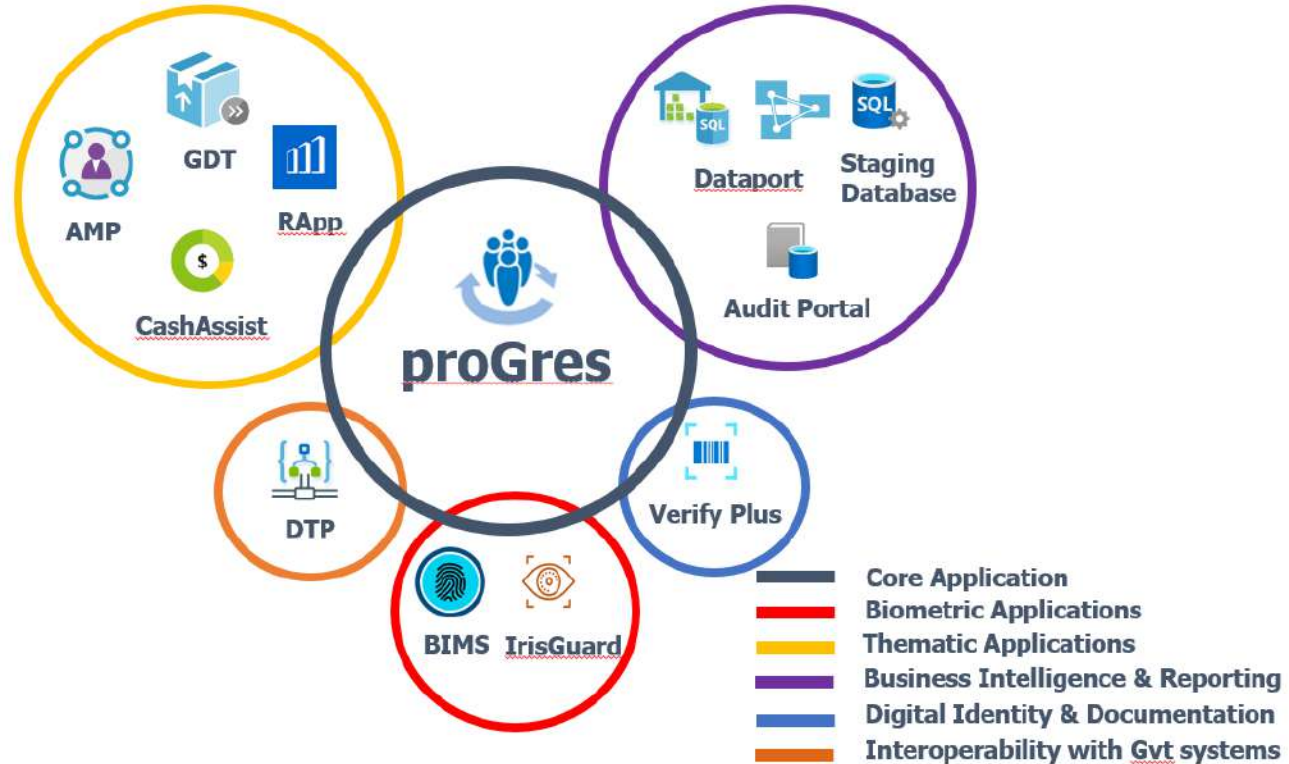
NRSN Community of Practice Meeting 16 March 2023

# Registration

Registration is the recording, verifying and updating of information on individual persons of concern to UNHCR for

- Protection
- Assistance
- Implementing durable solutions.

# PRIMES tools



# Reception, Registration, Documentation Processes

- Influx – registration occurs immediately after reception with HH level documents issued
- Movement/entry in small numbers – delays in registration and movement of persons to settlements due to logistics involved. Registration may occur immediately after reception. Documents are issued after movement of persons to the settlement.
- Continuous Registration – data updates, family composition, verification and IPE

# Urban Context

- Delay between reception and registration due to several factors. Current delay from backlog carried forward from 2022, continuing to affect arrivals in 2023.
- All persons registered with Asylum Seeker status and issued Asylum Seeker Certificates (3 months expiry)
- Refugee Status Determination processes
- Refugee Family Attestation + ID Card issued

# Document Types

All refugees receive:

- The refugee family attestation with a validity of three years issued on secure paper (A4 format).
- The refugee ID card : issued to all refugees aged 16 years and above.

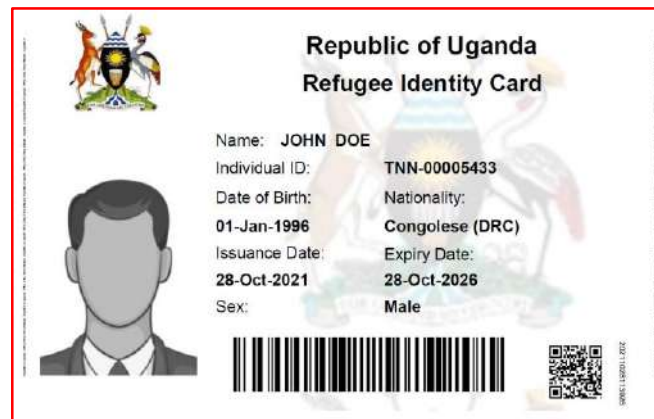
All Asylum seekers receive:

- Asylum seeker certificates with validity of three months issued on secure paper (A4 format)

# Security Features

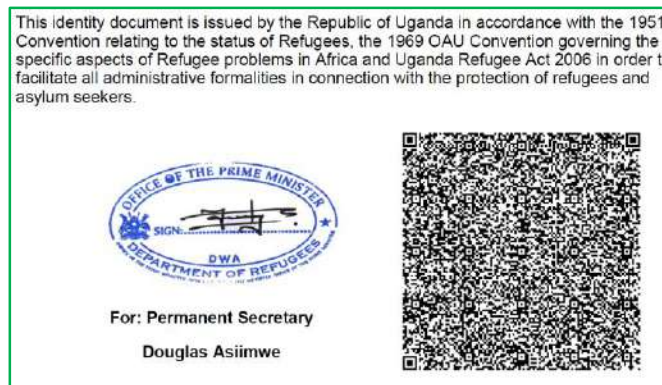
## Front:

- 1D barcode for the individual
- Microtext (on the far right and left)
- Automatically generated serial number with a QR code
- Watermark of OPM logo





## Back:

- Verifiable QR code containing Individual ID, Name of individual, Date of Birth, Sex, Country of Origin, Group Number, Relationship to Focal Point, issued date, expiry date and photo.



# Refugee Family Attestation



FOR GOD AND MY COUNTRY

## OFFICE OF THE PRIME MINISTER


PLOT 9-11 APOLLO KAGGWA ROAD, P.O. BOX 341, KAMPALA, UGANDA  
TELEPHONES: General Line 041 779600, Web: [www.upm.go.ug](http://www.upm.go.ug) E-mail: [pm@upm.go.ug](mailto:pm@upm.go.ug) [info.dor@upm.go.ug](mailto:info.dor@upm.go.ug)

In any correspondence on this subject, please quote No: OPM/R/431 Department of Refugee Tel: 0092757513, 0414200759 Fax: 041420730

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### REFUGEE FAMILY ATTESTATION

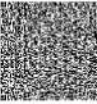
<b>Date of Issue:</b> 28-Oct-2021	<b>Date of Expiry:</b> 28-Oct-2024
<b>Place of Issue:</b> Kyaka I	<b>Level 1:</b> Kyaka
<b>Individual No:</b> TNN-0005433	<b>Level 2:</b> Kyaka II
<b>Group No:</b> TNN-21-01402	<b>Level 3:</b> Ewiriza
<b>Name:</b> JOHN DOE	<b>Level 4:</b> Kyamagabo
<b>Date of Birth:</b> 01-Jan-1990	<b>Sex:</b> Male
<b>Nationality:</b> Congolese (DRC)	



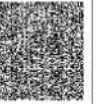



**TO WHOM IT MAY CONCERN**


The above mentioned is a refugee from Democratic Republic of the Congo whose case is registered with the Office of the Prime Minister. He/she is accompanied by two members.



TNN-0000492  
JANE DOE  
01-Jan-2002 W/M




TNN-0000492  
JANE DOE  
01-Jan-2002 W/M



**Douglas Asiimwe**  
For: Permanent Secretary



Printed by: UNHCR/MWABAZI



Note: Every modification in the family composition has to be reported to the Office of the Prime Minister.

OPM Vision: A Public Sector that is responsive and accountable in steering Uganda towards rapid economic growth and development.

# Asylum Seeker Certificate



FOR GOD AND MY COUNTRY

## OFFICE OF THE PRIME MINISTER


PLOT 9-11 APOLLO KAGGWA ROAD, P.O. BOX 341, KAMPALA, UGANDA  
TELEPHONES: General Line 417 779600, Web: [www.upm.go.ug](http://www.upm.go.ug) E-mail: [pm@upm.go.ug](mailto:pm@upm.go.ug) [info.dor@upm.go.ug](mailto:info.dor@upm.go.ug)


In any correspondence on this subject, please quote No: OPM/R/431 Department of Refugee Tel: 0092757513, 0414200759 Fax: 041420730

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### Asylum Seeker Certificate

<b>Date of Issue:</b> 28-Oct-2021	<b>Expiry Date:</b> 27-Jan-2022	<b>Place of Issue:</b> Kyaka II
<b>Group No:</b> TNN-21-01104	<b>Level 1:</b> Kyaka	
<b>Individual No:</b> TNN-0000492	<b>Level 2:</b> Kyaka II	
<b>Government No:</b>	<b>Level 3:</b> Sweswe	
<b>Rec. No:</b>	<b>Sex:</b> Female	
<b>Name:</b> JANE DOE		
<b>Date of Birth:</b> 01-Jan-1991		

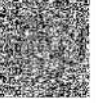







**TO WHOM IT MAY CONCERN**

The above mentioned is an asylum seeker from whose case is under consideration by the Refugee Eligibility Committee. While the case awaits the Refugee Eligibility Committee decision, this letter serves as temporary identification Document and it expires three months from the date of issue.



This document is renewable if the asylum process is not complete. He/she is accompanied by three members.



TNN-0000492  
JANE DOE  
01-Jan-2002 W/M



TNN-0000492  
JANE DOE  
01-Jan-2019 M/M




TNN-0000492  
JANE DOE  
01-Jan-2002 W/M

**Conditions**

- The holder of the certificate may reside temporarily in the Republic of Uganda for the purposes of applying for asylum in terms of the Refugee Act No.21 of 2006.
- The certificate holder shall, without access to the state, leave Uganda on or before the expiry date or such a later date as stipulated by the Refugee Act No. 20 of 2006, FRS or her association for asylum has been rejected.
- All certificate holders are obliged to abide by and conform to all Laws and Regulations in Uganda.
- Failure to comply with these conditions, the holder will be dealt with in accordance with the relevant laws.
- This certificate will issue if the Asylum seeker does not transfer in person 3 months after date of issue to the designated refugee reception office or if the holder departs from Uganda without prior authorization from the Commissioner for Refugees.

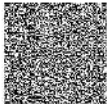
I, JANE DOE, agree to the above conditions and understand that a breach thereof will result in an offence contravening section 21 of the Refugee Act 2006.

Asylum Seeker: Signature: [Finger print: \_\_\_\_\_]



**Douglas Asiimwe**  
For: Permanent Secretary

Printed by: UNHCR/MWABAZI



OPM Vision: A Public Sector that is responsive and accountable in steering Uganda towards rapid economic growth and development.



# Coverage in 2022

ID Card Coverage \*

**77%**

Total ID Cards Issued

**508,863**

Total Eligible Individuals

**661,655**

# Innovations

- New generation documents with verifiable QR code
- API with UCC
- Discussions on API with MoES, Ministry of Internal Affairs
- Future – API with Bank of Uganda

# Q&A